

2010 Professional Development “WORKSHOP” Courses

Interactive In-Person “Workshop” Courses	Who Attends?	Date/Time	Location	Course #/Pricing
<p>ACH Basics Workshop Discover the basic principles of the ACH Network in this interactive workshop. The history, legal framework, participants and flow of ACH transactions will be discussed. Details on posting and settlement for debit and credit ACH entries, plus an overview of benefits relating to a few ACH products.</p>	<ul style="list-style-type: none"> New ACH staff New Bank staff <p>Prerequisite: NONE</p>	<p>Tue Apr 6, 2010 1:00 - 4:30 PM</p> <hr/> <p>Mon April 12, 2010 1:00 – 4:30 PM</p> <hr/> <p>Tue May 4, 2010 1:00 – 4:30 PM</p> <hr/> <p>Tue May 11, 2010 8:30 am – Noon</p>	<p>TBD Albert Lea, MN</p> <hr/> <p>TBD Billings, MT</p> <hr/> <p>TBD Rhinelander, WI</p> <hr/> <p>UMACHA Office Brooklyn Park, MN</p>	<p>Course #: FUN-M1 1/2 day workshop</p> <p>\$90.00 - Members \$175.00 - Non-Members</p>
<p>ACH Pre-VIEW Workshop Whether you’re just considering taking the AAP Exam or you’ve made the definite decision to do so, this 1-day workshop WILL benefit you! In this activity-based workshop, we will <u>review</u> information that you need to know for each of the five areas of the exam. Discover what you know and what you really need to concentrate your studies on as you create your study plan to take the AAP Exam or to prepare for the AAP Exam (almost like taking several sample tests to see where your strengths and weaknesses are and guide you in the right direction while preparing for the AAP Exam.</p>	<ul style="list-style-type: none"> Candidates planning to or already registered for the AAP Exam Prerequisite: 2+ years experience in ACH payments Preferred Prerequisite: AAP Prep Webinar 	<p>Thu Apr 15, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Fri April 23, 2010 9:00 am – 4:30 PM</p> <hr/> <p>Fri May 14, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Thu May 27, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Tue Jun 3, 2010 8:30 am – 4:00 PM</p>	<p>First Interstate Bank Billings, MT</p> <hr/> <p>UMACHA Office Brooklyn Park, MN</p> <hr/> <p>TBD Duluth, MN</p> <hr/> <p>TBD Fargo, ND</p> <hr/> <p>TBD Sioux Falls, SD</p>	<p>Course #: 1-day workshop</p> <p>\$155.00 - Members \$275.00 - Non-Members</p>
<p>A Day in the Life of an RDFI As an RDFI, your daily operations can be demanding and at certain times, somewhat difficult. This interactive workshop will define responsibilities of an RDFI (Receiving Depository Financial Institution), details on SEC (Standard Entry Class) Codes, posting and settlement, plus an overview of Returns and NOCs. Discussion on Stop Pays, Unauthorized and Adjustment entries is included.</p>	<ul style="list-style-type: none"> 1+ yrs ACH experience <p>Prerequisite: ACHFUN</p>	<p>Wed Apr 7, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Wed May 5, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Thu May 6, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Wed May 12, 2010 9:00 am – 4:30 PM</p>	<p>TBD Albert Lea, MN</p> <hr/> <p>TBD Rhinelander, WI</p> <hr/> <p>TBD Marquette, MI</p> <hr/> <p>UMACHA Office Brooklyn Park, MN</p>	<p>Course #: 101-M1 1-day workshop</p> <p>\$155.00 - Members \$275.00 - Non-Members</p>

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<p>ACH Exception Processing Stop Pays, Unauthorized Entries, and items posted in error can all be challenging for ACH Operations on any given day. Discussions will include how to handle these and other ACH processing issues. Scenarios/case studies will encourage use of the rules and suggestions/tips discussed in this very interactive workshop. *Combine with Check Image Exception Processing!</p>	<ul style="list-style-type: none"> Basic ACH knowledge >6 mo Basic frontline knowledge <p>Prerequisite: ACHFUN</p>	<p>Fri Apr 9, 2010* 8:30 am – Noon</p> <hr/> <p>Wed Apr 14, 2010 8:30 am – Noon</p> <hr/> <p>Fri May 7, 2010 8:30 am – Noon</p> <hr/> <p>Thu May 13, 2010* 8:30 am – Noon</p> <hr/> <p>Wed May 26, 2010 8:30 am – Noon</p> <hr/> <p>Wed Jun 16, 2010* 8:30 am – Noon</p>	<p>TBD Eau Claire, WI</p> <hr/> <p>TBD Billings, MT</p> <hr/> <p>TBD Marquette, MI</p> <hr/> <p>TBD Duluth, MN</p> <hr/> <p>TBD Fargo, ND</p> <hr/> <p>UMACHA Office Brooklyn Park, MN</p>	<p>Course #: 101-E5 1/2 day workshop</p> <p>\$90.00 - Members \$175.00 - Non-Members</p>			
<p>Check Image Exception Processing Explore ways to process different types of paper and image exceptions in this problem solving workshop. Details on non-posted images/checks and timeframes for different return reasons are included. Tips provided on handling multiple posting and quality issues of images. *Combine with ACH Exception Processing!</p>	<ul style="list-style-type: none"> Entry level check processing staff Operations staff 	<p>Fri Apr 9, 2010* 1:00 – 4:30 PM</p> <hr/> <p>Thu May 13, 2010* 1:00 - 4:30 PM</p> <hr/> <p>Wed Jun 16, 2010* 1:00 – 4:30 PM</p>	<p>TBD Eau Claire, WI</p> <hr/> <p>TBD Duluth, MN</p> <hr/> <p>UMACHA Office Brooklyn Park, MN</p>	<p>Course #: XCEPT-WS 1/2 day workshop</p> <p>\$90.00 - Members \$175.00 - Non-Members</p>			
<table border="0" style="width: 100%;"> <tr> <td style="width: 35%; vertical-align: top;"> <p>*Combine 2 - ½ Day Exception Workshops</p> <p>ACH Exception Processing AND Check Image Exception Processing on same day = 1 Day Workshop on both types of Exceptions and save \$25.00!</p> </td> <td style="width: 30%; text-align: center; vertical-align: top;"> <p>Fri Apr 9, 2010 TBD Eau Claire, WI</p> <hr/> <p>Thu May 13, 2010 TBD Duluth, MN</p> <hr/> <p>Wed Jun 16, 2010 UMACHA Office Brooklyn Park, MN</p> </td> <td style="width: 35%; text-align: center; vertical-align: top;"> <p>Course #: EXCEPT-2 1-Day Combined Workshop (2- ½ Days)</p> <p>\$155.00 - Members \$275.00 - Non-Members</p> </td> </tr> </table>					<p>*Combine 2 - ½ Day Exception Workshops</p> <p>ACH Exception Processing AND Check Image Exception Processing on same day = 1 Day Workshop on both types of Exceptions and save \$25.00!</p>	<p>Fri Apr 9, 2010 TBD Eau Claire, WI</p> <hr/> <p>Thu May 13, 2010 TBD Duluth, MN</p> <hr/> <p>Wed Jun 16, 2010 UMACHA Office Brooklyn Park, MN</p>	<p>Course #: EXCEPT-2 1-Day Combined Workshop (2- ½ Days)</p> <p>\$155.00 - Members \$275.00 - Non-Members</p>
<p>*Combine 2 - ½ Day Exception Workshops</p> <p>ACH Exception Processing AND Check Image Exception Processing on same day = 1 Day Workshop on both types of Exceptions and save \$25.00!</p>	<p>Fri Apr 9, 2010 TBD Eau Claire, WI</p> <hr/> <p>Thu May 13, 2010 TBD Duluth, MN</p> <hr/> <p>Wed Jun 16, 2010 UMACHA Office Brooklyn Park, MN</p>	<p>Course #: EXCEPT-2 1-Day Combined Workshop (2- ½ Days)</p> <p>\$155.00 - Members \$275.00 - Non-Members</p>					

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<p>Chopping the ACH Rule Book into Bite Size Pieces The ACH Rule Book can seem overwhelming. This course will “chop up” the ACH Rules into pieces that are easy to swallow (bite size pieces -easier to understand). Completion of this interactive workshop will increase your ACH Rules knowledge and help you navigate the Rule Book. <i>[We will not be eating the ACH Rule Book in this workshop; but please make sure you bring your Rule Book with you!]</i></p>	<ul style="list-style-type: none"> • Intermediate ACH knowledge 2+ yrs • Advanced ACH knowledge 3+ yrs <p>Prerequisite: ACH101</p>	<p>Tue Apr 13, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Thu Apr 29, 2010 9:00 am – 4:30 PM</p> <hr/> <p>Tue May 25, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Wed Jun 2, 2010 8:30 am – 4:00 PM</p> <hr/>	<p>TBD Billings, MT</p> <hr/> <p>UMACHA Office Brooklyn Park, MN</p> <hr/> <p>TBD Fargo, ND</p> <hr/> <p>TBD Sioux Falls, SD</p> <hr/>	<p>Course #: 201-BM2 1-day workshop</p> <p>\$155.00 - Members \$275.00 - Non-Members</p>
<p>Data Security Fraud Workshop Data Breaches are happening more often than we realize, in fact, almost weekly we hear or learn of another data security based issue. This creates a need for an in-depth look into data security practices and fraud management. This session will explore the current state of electronic payments based data security, the different types of data breaches and management approaches taken recently within the payments industry. Discussion includes vulnerabilities, along with solutions for managing them using “real life examples”. Best practices will be shared, including the future of data security within the payments system space.</p>	<ul style="list-style-type: none"> • All Staff • Audit Staff • Compliance Officers <p>Prerequisite: NONE</p>	<p>Wed Apr 14, 2010 8:30 am – Noon</p> <hr/> <p>Tue May 11, 2010 1:00 – 4:30 PM</p> <hr/>	<p>TBD Billings, MT</p> <hr/> <p>UMACHA Office Brooklyn Park, MN</p> <hr/>	<p>Course #: DATA-WS 1-day workshop</p> <p>\$90.00 – Member \$175.00- Non-Member</p>
<p>EPC (Electronic Processing of Checks) Workshop “Electronifying” the clearing and settlement process for paper checks is the way of the future! Everyone’s doing it! What about you? Attend this workshop to learn basic types of check processing, (paper, Check21, Image Exchange and ACH Check Conversion). Overview of corporate and branch capture with an emphasis on risk management and FFIEC compliance will also be covered.</p>	<ul style="list-style-type: none"> • Entry level check processing staff • Operations staff <p>Prerequisite: NONE</p>	<p>Thu Apr 15, 2010 9:00 am – 4:30 PM</p> <hr/>	<p>UMACHA Office Brooklyn Park, MN</p> <hr/>	<p>Course #: EPC-WS 1-day workshop</p> <p>\$155.00 - Members \$275.00 - Non-Members</p>

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<p>Navigating the File Format Jungle It’s a jungle out there. File Headers, Batch Records, Addenda’s, Tax payments...this session will give you the tools you need to make it safely through the format jungle. This is a very interactive ½ day workshop for the seasoned ACH person.</p>	<ul style="list-style-type: none"> • Advanced ACH knowledge 3+ yrs • Seasoned ACH Professional 5+ yrs <p>Prerequisite: ACH201 or Current AAP</p>	<p>Thu Apr 8, 2010 1:00 – 4:30 PM</p> <hr/> <p>Wed April 14, 2010 1:00 - 4:30 PM</p> <hr/> <p>Thu May 13, 2010 1:00 – 4:30 PM</p> <hr/> <p>Thu Jun 17, 2010 1:00 – 4:30 PM</p> <hr/>	<p>TBD Eau Claire, WI</p> <hr/> <p>TBD Billings, MT</p> <hr/> <p>TBD Duluth, MN</p> <hr/> <p>UMACHA Office Brooklyn Park, MN</p> <hr/>	<p>Course #: 301-E11 1/2 day workshop</p> <p>\$90.00 - Members \$175.00 - Non-Members</p>
<p>Payments University 2010 (2-Day Workshop) NEW! 2-full days packed with extraordinary educational opportunities! This is NOT a conference or Symposium – this is a series of training sessions! 4-General Sessions will provide training relating to the hottest Payments topics PLUS 8-breakout training sessions on two different tracks. Both tracks, basic and intermediate, will include ACH operational training, compliance guidelines and best practices for multiple applications, PLUS valuable tips and tools to increase your payments knowledge and efficiencies! This is a MUST attend for ALL!!!</p>	<ul style="list-style-type: none"> • All Staff <p>Prerequisite: NONE</p>	<p>Thu May 20, 2010 8:30am - 4:00 PM</p> <hr/> <p>Fri May 21, 2010 7:30am – 3:00pm</p> <hr/>	<p>TBD Bloomington, MN</p> <hr/>	<p>Course #: PU-2010 2 days with break-out sessions</p> <p>\$275.00 - Members \$550.00 - Non-Members</p>

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<p>RDC Compliance Workshop RDC continues to be one of the hottest services in the payments industry today. As with any new service and process, new risks can be expected. It is important to understand and manage these risks to be compliant with regulatory guidance. Attend this workshop to learn about the tools available to mitigate and monitor RDC risks and how the FFIEC guidelines impact both financial institutions and their customers.</p>	<ul style="list-style-type: none"> • Basic RDC knowledge • Operations Staff • Audit Staff • Compliance Officers <p>Prerequisite: NONE</p>	<p>Fri Apr 9, 2010 8:30 am – Noon</p> <hr/> <p>Thu May 13, 2010 8:30 am – Noon</p>	<p>TBD Eau Claire, WI</p> <hr/> <p>TBD Duluth, MN</p>	<p>Course #: RDC-WS 1/2 day workshop</p> <p>\$90.00 - Members \$175.00 - Non-Members</p>
<p>The Recipe for ACH Audit Compliance Are you ready to perform your ACH audit in 2010, incorporating the changes and updates to Appendix Eight of the NACHA Rules? This UPDATED 1-day workshop provides step-by-step instructions to assist you in completing your ACH audit which is required annually by December 1st. Receive a complimentary ACH Audit Guide (on CD) to use after you've measured each ingredient of the ACH audit during this session to help ensure compliance.</p>	<ul style="list-style-type: none"> • Advanced ACH knowledge 3+ yrs • Audit Staff • Compliance Officers <p>NOT A BASIC CLASS! Prerequisite: ACH201</p>	<p>Thu Apr 8, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Tue Apr 13, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Wed May 12, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Tue May 18, 2010 9:00 am – 4:30 PM</p> <hr/> <p>Tue Jun 22, 2010 8:30 am – 4:00 PM</p> <hr/> <p>Wed Jun 23, 2010 8:30 am – 4:00 PM</p>	<p>TBD Eau Claire, WI</p> <hr/> <p>TBD Billings, MT</p> <hr/> <p>TBD Duluth, MN</p> <hr/> <p>UMACHA Office Brooklyn Park, MN</p> <hr/> <p>TBD Sioux Falls, SD</p> <hr/> <p>TBD Fargo, ND</p>	<p>Course #: 301 E-3 1-day workshop</p> <p>\$155.00 - Members \$275.00 - Non-Members</p>
<p>Uncle Sam and the ACH Processing Government ACH transactions can be confusing and challenging. We will explore all of the chapters within the Green Book. Including details on how to process returns, what a DNE is and what to do when you get one, plus government reclamations. Case studies to help illustrate processes to follow when receiving Government ACH transactions.</p>	<ul style="list-style-type: none"> • Basic ACH knowledge >6 mos • Intermediate ACH knowledge 2+ yrs • Advanced ACH knowledge 3+ yrs • Refresher Course <p>Prerequisite: ACHFUN</p>	<p>Thu Apr 8, 2010 8:30 am – Noon</p> <hr/> <p>Mon Apr 12, 2010 1:00 – 4:30 PM</p> <hr/> <p>Wed May 26, 2010 1:00 – 4:30 PM</p>	<p>TBD Eau Claire, WI</p> <hr/> <p>TBD Billings, MT</p> <hr/> <p>TBD Fargo, ND</p>	<p>Course #: 101-M2 1/2 day workshop</p> <p>\$90.00 - Members \$175.00 - Non-Members</p>