

Name _____
 Name on Badge _____
 Organization _____
 Mailing Address _____
 City/State/Zip _____

Country _____
 Phone _____
 Fax _____
 Email Address _____
 Check here if you are a first-time attendee.

1. PLEASE INDICATE ANY SPECIAL NEEDS YOU MAY HAVE.

- Dietary Physical Please provide a brief description of special needs. _____
- I am interested in being an NCDA International Ambassador at the conference.
- I am an International participant and interested in having an NCDA Ambassador at the conference.

2. PROFESSIONAL DEVELOPMENT INSTITUTES (PDIs)

On-site registration cannot be guaranteed. Space is limited.
PLEASE NOTE: The registration fee is per series.

Please indicate your PDI selection.

Half Day AM: Tuesday, June 29, 2010 7:30 am - 12:00 pm

- PDI#1 PDI#2 PDI#3

Half Day PM: Tuesday, June 29, 2010 1:30 pm - 6:00 pm

- PDI#4 PDI#5 PDI#6

Full Day: Tuesday, June 29, 2010 7:30 am - 6:00 pm

- PDI A PDI B

PDIs	Pre-Registration 5/11/10	Registration 6/15/10	**On-Site After 6/15/10
Regular Half Day (member or non-member)	\$115	\$135	\$160
NCDA Half Day Student/Retired/New Professional	\$100	\$120	\$145
Regular Full Day (member or non-member)	\$230	\$270	\$320
NCDA Full Day Student/Retired/New Professional	\$200	\$240	\$290

**3. FULL CONFERENCE REGISTRATION
 JUNE 30 - JULY 2, 2010**

Conference registration includes all presentations, exhibits, breaks, and opening reception. PLEASE NOTE: NCDA Awards Luncheon tickets and entrance into Professional Development Institutes must be purchased separately.

Full Conference	Pre-Registration 5/11/10	Registration 6/15/10	**On-Site After 6/15/10
NCDA Member	\$315	\$370	\$445
NCDA Student/Retired/ New Professional	\$230	\$250	\$275
Non-Member	\$415	\$470	\$545

4. ONE-DAY REGISTRATION

Please indicate: Wednesday Thursday Friday

One-day registration includes all presentations, exhibits, and breaks for the specified day.

One-Day	Pre-Registration 5/11/10	Registration 6/15/10	**On-Site After 6/15/10
Member or Non-Member	\$165	\$185	\$210
NCDA Student/Retired/ New Professional	\$150	\$170	\$195

**The NCDA Headquarters will not be accepting registrations in the office during this time due to pre-conference planning and travel. Please register on-site if you wish to register after June 15.

5. NCDA MEMBERSHIP Yes, I would like to join/renew NCDA and save on my conference registration fee. Please check the following.

- | | | |
|--|---|---|
| <input type="checkbox"/> Regular Member - \$65 annually
For those who have an interest or involvement in career development. | <input type="checkbox"/> Student Member - \$28 annually
Students enrolled in programs preparing them for counseling and other career development areas. | <input type="checkbox"/> New Professional Member - \$28 annually
For graduates in their first year of employment in the career development field. New Professionals are offered reduced membership dues for a limit of one year following graduation. |
|--|---|---|

6. SPECIAL EVENT TICKETS (attendees - your name badge is your ticket to the Opening Reception)

NCDA Awards Luncheon @ \$40 per ticket # needed _____ Guest Ticket to Opening Reception @ \$20 per ticket # needed _____

7. AMOUNT DUE

Half Day AM: Tuesday, June 29, 2010	PDI # _____ \$ _____	One-Day Conference Registration Amount	\$ _____
Half Day PM: Tuesday, June 29, 2010	PDI # _____ \$ _____	NCDA Membership	\$ _____
Full Day: Tuesday, June 29, 2010	PDI # _____ \$ _____	Special Event Tickets	\$ _____
Full Conference Registration Amount - June 30 - July 2, 2010	\$ _____	TOTAL AMOUNT DUE	\$ _____

8. PAYMENT

- Payment must accompany your registration form or your registration will not be processed.
- If paying by Purchase Order - A copy of the PO must accompany registration form or your registration will not be processed.
- Payment must be made in U.S. dollars. Foreign payments must include exchange fees.
- Foreign payments by credit card will be charged a \$25 processing fee.
- Payment must be made payable to: National Career Development Association (FEI#: 52-6045839)

Check Visa Master Card Purchase Order # _____
 Credit Card Number _____ Expiration Date _____
 Cardholder Name _____ Signature _____

QUESTIONS????
 Please contact the NCDA office at (866) 367-6232 (FOR-NCDA) or (918) 663-7060; Fax: (918) 663-7058 or email bcarter@ncda.org.
Mailing Address: 305 North Beech Circle, Broken Arrow, OK 74012.

IMPORTANT REMINDERS

Cancellations received in writing prior to June 1, 2010 will be subject to a \$50 US processing fee. Due to costs NCDA incurs for guaranteeing a final food & beverage count on this day, NO refunds will be given after this date. If paying via purchase order, your organization will be required to fulfill the purchase order though you do not attend due to the guarantee provided for food/beverage & additional costs we incur on your behalf. Refunds will not be given for no-shows after the conference due to the costs incurred as explained above.