

**2010 Graduate Student Research Grant Award
Application Cover Page for Grant Awards to be made by the
National Career Development Association (NCDA)**

Applicant Name _____ Social Security # _____

Signature _____ Date _____

Address _____

Phone: Home _____ Work _____ Email: _____

Institution Name _____

Department Name _____ Phone _____

Institution Address _____

Major Professor _____ Phone _____

Major Professor Signature _____ Date _____

Degree Level Pursued _____ Master's _____ Specialist _____ Doctoral

Title of Project _____

Approximate Time Line _____ Start Date _____ End Date _____

Please check all the grants below that you are applying for. Eligibility for each grant is described on page 2.

- _____ NCDA Graduate Student Research Grants
- _____ NCDA Mentor Research Grants
- _____ ACT-NCDA Graduate Student Research Grant

Budget (salary for researcher is not allowed)	NCDA Portion	other sources (Optional)
clerical support ____ Hrs. X ____ Cost per Hr. = _____	_____	
supplies-describe _____	_____	
printing-number of pieces _____	_____	
postage-purpose, how many _____	_____	
telephone costs _____	_____	
travel-directly related to research (Explain # of trips, miles, meals, lodging, etc.)	_____	
other costs-explain _____	_____	
TOTAL NCDA portion will not exceed \$500	_____	

Research Grant Award Rules and Regulations
For Grant Awards to be Made by the
National Career Development Association (NCDA)

1. Criteria to be used by the selection committee to determine research grant award recipients:

- a. Recipients must be enrolled in a graduate education program at a college or university
- b. Individuals must have the signature of their major professor showing approval of the research topic as being appropriate to their field of study
- c. The merits of the research proposal will be judged on a 100-point scale

30 pts. - Knowledge of the relevant research in the field demonstrated in a presentation of the literature

30 pts. - Knowledge of sound research design as evidenced by the appropriateness and quality of the research proposal

30 pts. - Appropriateness of the research content to the field of career development, career counseling, career information, career decision making, and/or career planning

10 pts. - Appropriateness of the individual plan to disseminate the findings through writing, presentations, and other techniques

100 pts.- Total (applicant needs a score of 80 pts. or above to be eligible, however, if more applicants score above 80 than there are funds available, the applicants with the highest scores will be funded first)

2. Grants and Eligibility

NCDA Graduate Student Research Grants - \$500 each

NCDA Mentor Research Grants - \$250 - \$500 each

The NCDA Graduate Student Research Grants and Mentor Research Grants are for work on a doctoral dissertation or master's thesis approved by the student's institution, which may or may not be completed at the time of application. To be eligible for these awards, the student must have an approved master's thesis or doctoral dissertation proposal at the time of application, or have a completed thesis or dissertation within the past year. Proposals will not be accepted for a thesis or dissertation that was completed and defended prior to February 15, 2009.

ACT-NCDA Graduate Student Research Grant - \$500 (travel-related grant)

The ACT-NCDA Graduate Student Research Grant is to support graduate student travel to the NCDA conference to present the results of student initiated research. The applicant must be first author on the project and must have data collected and analyzed at the time of the submission of the grant application. This research need not be a thesis or dissertation. Additional points may be given to proposals that improve, or contribute to our understanding of, the career and/or educational success of minorities.

3. Research proposals may not exceed 5 typed (double-spaced) pages of content (not including the bibliography or tables)

The application cover page should be completely filled out, signed by the applicant and their major advisor, and attached to the front of the application. This is a blind review. Please make every effort not to put identifying information on the application. **Please do NOT put your name or other identifying information on the proposal, only on the required cover sheet.**

The proposal format is as follows:

1. Research proposal title
2. A brief background of the research area (review of selected pertinent research which is most germane to the topic)
3. A brief statement of the problem/research
4. A description of the research methodology and analysis
5. An activity chart and time line for accomplishing the research
6. If applicable, include a brief summary explaining results and conclusions
7. A brief description of the plan to disseminate the findings through writing, presentations, and other techniques

4. Budget

The grant may not be used for salary for the applicant researcher. The application cover page contains a budget section that must be fully completed.

5. Submission Deadline

February 15, 2010

6. Submission

Submit **ONE** hard copy of the cover page **AND ONE** electronic copy (as a PDF or Word file) of the research proposal without your name or any identifying information to:

Mark Rehfluss, Ph.D.
NCDA Research Committee Chair
School of Psychology & Counseling
Regent University
1000 Regent Drive CRB 221
Virginia Beach, VA 23464
757.352.4499
mrehfluss@regent.edu